



WYOMING HIGH SCHOOL ACTIVITIES ASSOCIATION

PETITION FOR WAIVER OF SEMESTER AND TRANSFER RULES TO THE WYOMING HIGH SCHOOL ACTIVITIES ASSOCIATION

This form is to be used when submitting information to the WHSAA for waiver of the transfer rule under the provisions of the "Hardship Rule" as published in the Association Handbook. Please follow the instructions on this form when preparing.

TRANSFER REQUIREMENTS

Under certain conditions beyond a student's control, as defined under hardship, the commissioner may waive the residence semester or transfer because of an emergency. Be sure that your explanation is written either in the space provided or separately attached.

SEMESTER REQUIREMENTS HARDSHIP

This rule applies only to those students who, because of illness or other justifiable emergencies, are not able to complete a semester after twenty days of attendance. These situations may be referred to the commissioner who may waive portions of this rule for special cases.

DESCRIPTION OF PROCESS FOR WAIVER OF THE TRANSFER RULE

1. Petition for waiver completed by petitioning school;
2. Petition forwarded to superintendent or principal of school from which student transferred;
3. Appropriate section on reverse side of this waiver form completed by superintendent or principal of school student last attended; and
4. Completed form returned to the WHSAA office.

DESCRIPTION OF PROCESS FOR WAIVER OF THE SEMESTER RULE

1. Petition of waiver (front side and ". . . Details") completed by petitioning school;
2. Petition sent to WHSAA office.

SHOULD THE COMMISSIONERS DECISION BE APPEALED, ACTION WILL THEN BE TAKEN BY THE WHSAA BOARD OF DIRECTORS AT THEIR FIRST MEETING FOLLOWING WRITTEN NOTICE OF APPEAL.

_____ High School at _____

enrolled _____ on _____
(Student's name) (Date enrolled in this school)

in his/her _____ year of school.
(freshman, sophomore, junior, senior)

Date of birth _____

FATHER: Living ()	MOTHER: Living ()	FATHER Divorced ()
Deceased ()	Deceased ()	&
		MOTHER Separated ()

District in which parents currently reside or home district _____

School last attended AND date of last attendance _____

STATE FULL DETAILS

It is the responsibility of the petitioning school to supply statements of proof to complete the semester transfer because of an emergency. Be sure that your explanation is written either in this space, or on a separate sheet of paper attached hereto, the same to accompany your request for waiver when it is forwarded to the superintendent or principal of the school the boy/girl last attended. Request immediate return of form to the WHSAA office. All information provided will be considered confidential!

Reason for student's transfer or inability to complete the semester.

Date _____ Signed _____ (School Administrator)

Note: A complete statement of the rationale for this request must be included before this petition will be considered.

ACTION ON WAIVER BY PRINCIPAL OF HOME DISTRICT OR SCHOOL LAST ATTENDED FOR WAIVER OF TRANSFER ONLY

The principal of the home district or of the school last attended must complete the information in this section before a request may be acted upon by the Commissioner or Board of Directors.

- 1. Did the student pass in twenty periods of prepared work per week his/her last full semester of attendance? (Twenty days attendance constitutes a semester.) Yes _____ No _____
2. Was the student passing in twenty periods of prepared work per week at the time of withdrawal from your school? Yes _____ No _____
3. Please attach any documentation or other information that you feel pertinent to this student's situation.
4. Please enclose a copy of the student's transcript.
5. School location _____ Dates of Attendance _____
6. I hereby certify that the reasons for transfer as stated on this form or attached paper are correct to the best of my knowledge.

Signed _____

Date _____ High School _____

- 7. A copy of this side must be sent to the petitioning school listed on the front side. This original must be sent to:

Wyoming High School Activities Association
731 East 2nd Street
Casper, WY 82601

WHSAA Commissioner's Decision

_____ Approved

_____ Denied

WHSAA Commissioner's signature

Date